Harvey County
Home and Garden Show
March 28 and 29, 2020
National Guard Armory
400 Grandview, Newton KS

Theme – “Bulbs and Blooms”

Dear Prospective Exhibitor:

In an effort to promote area home and horticulture business, and to provide educational opportunities, the Harvey County Master Gardeners are hosting the annual Harvey County Home and Garden Show [HCH&GS]. The dates are scheduled for Saturday, March 28 from 8:30 a.m. – 5 p.m. and Sunday, March 29 from Noon – 5 p.m.

This event will be in the National Guard Armory at 400 Grandview in Newton. The show theme is “Bulbs and Blooms.”

This is prime time for planting and home remodeling and will make a great event. Speakers, both local and statewide, are confirmed for the educational seminars and sponsors have been secured for the show. Again this year we will have an activity for youth to participate in.

In order to include your business information in our promotions, we must receive your registration no later than March 20th.

This year we will offer two booth sizes. The smaller booth size (8’ x 8’) costs $20 per space (limit 2). The larger booth size (10’ x 10’) is an affordable $30 (limit 2). If you would like electricity there is an additional fee of $5 per booth. After March 20, the fee will increase to $30 and $40 per booth space. Please see the enclosed registration form.

Your booths must be staffed from open to close, both days of the show. To help beautify the show, we ask that you include at least three square feet of living plant material in your booth.

The Harvey County Extension Service, Master Gardeners Volunteers and the National Guard Armory are not responsible for damage, lost/missing/stolen items or for accidents. We encourage exhibitors to have liability insurance. If you have further questions, please call me at (316) 284-6930.

Thank you,

Scott Eckert
K-State Research and Extension - Harvey County Horticulture Agent
Harvey County
Home and Garden Show 2020 Registration
March 28 (8:30 a.m. – 5 p.m.) and March 29 (Noon – 5 p.m.)
National Guard Armory
400 Grandview, Newton KS

Name of Business ____________________________________________
Name of Business’ Event Coordinator ______________________________
Mailing Address _______________________________________________
City ___________________ State _____________ Zip _______________
Phone _________________ Email _________________________________
Website ______________________________________________________

**Booth Registration**
(Tables and chairs are your responsibility. We cannot offer mixed sized booth combination.
Limit 2 booth spaces per exhibitor.)

<table>
<thead>
<tr>
<th>Booth Options</th>
<th>Price/Booth</th>
<th>Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8’ x 8’</td>
<td>$20 ($30 after March 20)</td>
<td>(limit 2)</td>
<td></td>
</tr>
<tr>
<td>10’ x 10’</td>
<td>$30 ($40 after March 20)</td>
<td>(limit 2)</td>
<td></td>
</tr>
<tr>
<td>Electricity</td>
<td>$5 (1 plugin)</td>
<td></td>
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</tbody>
</table>

Total Registration Fee ____________

Would you be willing to provide a door prize? If so, please specify the item for inclusion in our brochure.

_____________________________________

Make Checks payable to Harvey County Master Gardeners.
Send check and booth registration form to:

Harvey County Extension – Master Gardeners
PO Box 583
Newton KS 67114

For more information, please call Scott Eckert at (316) 284-6930 or seckert@ksu.edu.

(over)
- Set up Friday, March 27 12 – 7 p.m.
  Special arrangements available by calling Scott Eckert, (316) 284-6930.

- Tear down Sunday, March 29 AFTER 5 p.m.
  Monday, March 30 by appointment only

The HCH&GS reserves the right to limit show participation to only approved businesses.

Exhibitor hereby releases the HCH&GS and its sponsors from any claim for damage and injury to property or person in conjunction with Exhibitor’s participation in the show.

Exhibitor agrees that the HCH&GS show may include exhibitor’s name and products/services in advertising and promotional material.

Your booth MUST be staffed both days for the duration of the show, or you may not be invited back.

I have read and agreed with the above terms and conditions.

_________________                       _______________________
Date                                Signature of Representative

We are offering a Grand Prize this year!
Please submit one multiple choice question (with answer) about your product or service. This will be compiled on a questionnaire and encourages attendees to visit your booth. Drawing for the grand prize will be held at the end of the show.