

Harvey County
Home and Garden Show
“Spring is in the Air”
March 23 and 24, 2024
Dyck Arboretum of the Plains
177 W. Hickory, Hesston KS

K-STATE

Research and Extension

K-State Research and
Extension

Harvey County

Courthouse, 800 N. Main, Room 11

P.O. Box 583

Newton, KS. 67114-0583

316-284-6930

Dear Prospective Exhibitor:

In an effort to promote area home and horticulture business, and to provide educational opportunities, the Harvey County Master Gardeners are hosting the annual Harvey County Home and Garden Show. The dates are scheduled for Saturday, March 23 from 8:30 a.m. – 5 p.m. and Sunday, March 24 from Noon – 5 p.m.

This event will be in the Dyck Arboretum of the Plains at 177 W. Hickory in Hesston. Please note, this is a tobacco free location.

This is prime time to begin gardening and landscaping and will make a great event. Speakers, both local and statewide, are confirmed for the educational seminars and sponsors have been secured for the show. Again, this year we will have an activity for youth to participate in.

In order to include your business information in our promotions, we must receive your registration no later than **March 8th**.

We offer our booth size of 10' x 10' at an affordable \$40 rate (limit 2). If you would like electricity there is an additional fee of \$5 per booth. Please see the enclosed registration form for more information.

Your booths must be staffed from open to close, both days of the show. To help beautify the show, we ask that you include at least **three-square feet** of living plant material in your booth.

The K-State Research and Extension office, Master Gardener Volunteers and the Dyck Arboretum of the Plains are not responsible for damage, lost/missing/stolen items or for accidents. We encourage exhibitors to have liability insurance. If you have further questions, please call me at (316) 284-6930.

Thank you,

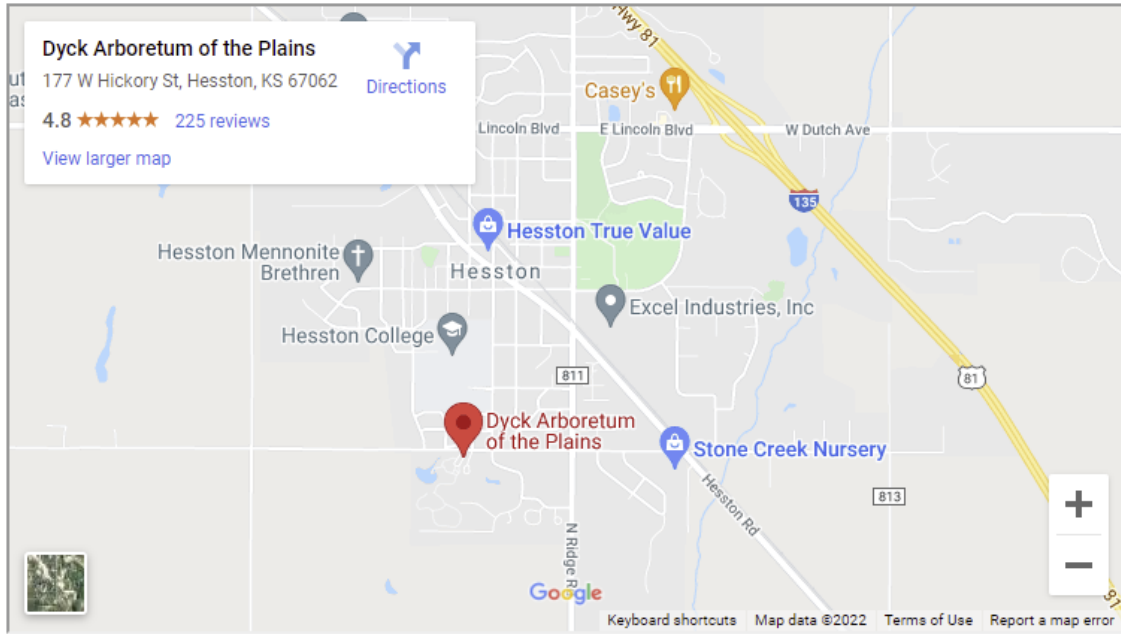
Scott Eckert

K-State Research and Extension – Harvey County Horticulture Agent

Map

Located in Hesston, Kansas, exit Interstate 135 at Lincoln Blvd., exit 40.

35 miles north of Wichita or 60 miles south of Interstate 70/Salina, KS.



**Harvey County Home and Garden Show
2024 Registration**

March 23 (8:30 a.m. – 5 p.m.) and March 24 (Noon – 5 p.m.)
Dyck Arboretum of the Plains
177 W. Hickory, Hesston KS

Name of Business _____

Name of Business' Event Coordinator _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Email** _____

Sales Tax ID Number (if applicable) _____
(special event packet will be issued to those without a number to assist with sales tax preparation*)

Website/Facebook Page for Promotions

Booth Registration

(Tables, chairs, extension cords, etc. are exhibitor's responsibility.
Limit 2 booth spaces per exhibitor.)

Booth Options	Price/Booth	Quantity	Total
10' x 10' (limit 2)	\$40	_____	_____
Electricity	\$5 (1 plugin)	_____	_____
Total Registration Fee			<input style="width: 80px; height: 25px;" type="text"/>

**All federal, state, and local laws governing retail sales tax must be followed. I understand the rules and regulations of the event and will comply. I realize that failure to comply may result in expulsion from the event. Event sales tax account packet may be used in lieu of individual registration if you participate in four or fewer events per calendar year.*

Vendor Agreement

- Set up Friday, March 22 1 p.m. – 6 p.m.
Special arrangements available by calling Scott Eckert.
- Tear down Sunday, March 24 **AFTER** 5 p.m.

The Harvey County Home & Garden Show reserves the right to limit show participation to only approved businesses.

Exhibitor hereby releases the Harvey County Home & Garden Show, Dyck Arboretum of the Plains, and its sponsors from any claim for damage and injury to property or person in conjunction with Exhibitor's participation in the show.

Exhibitor agrees that the Harvey County Home & Garden Show may include exhibitor's name and products/services in advertising and promotional material.

Your booth **MUST** be staffed both days for the duration of the show, or you may not be invited back.

I have read and agreed with all terms and conditions.

Date

Signature of Representative

Make Checks payable to **Harvey County Master Gardeners**.

Send check and booth registration form to:

Harvey County Extension
PO Box 583
Newton KS 67114

If paying by Credit/Debit Card please complete this portion, or call (316) 284-6930 during business hours to pay by phone.

Card Number: _____

Expiration date (mm/yy): _____

Security code: _____

Billing Zip Code: _____

A payment receipt will be emailed.

K-State Research & Extension is an equal opportunity employer & provider. K-State Research & Extension is committed to making its services, activities & programs accessible to all participants. If you have special requirements due to physical, vision or hearing disabilities, please contact Scott Eckert at 316-284-6930.

