Dear Prospective Exhibitor:

In an effort to promote area home and horticulture business, and to provide educational opportunities, the Harvey County Master Gardeners are hosting the annual Harvey County Home and Garden Show. The dates are scheduled for Saturday, March 5 from 8:30 a.m. – 5 p.m. and Sunday, March 6 from Noon – 5 p.m.

This event has a new home, and will be in the Dyck Arboretum of the Plains at 177 W. Hickory in Hesston. Please note, this is a tobacco free location.

This is prime time to begin gardening and landscaping and will make a great event. Speakers, both local and statewide, are confirmed for the educational seminars and sponsors have been secured for the show. Again this year we will have an activity for youth to participate in.

In order to include your business information in our promotions, we **must** receive your registration no later than **February 25th**.

This year we will offer two booth sizes. The smaller booth size (8’ x 8’) costs $25 per space (limit 2). The larger booth size (10’ x 10’) is an affordable $35 (limit 2). If you would like electricity there is an additional fee of $5 per booth. After February 25, the fee will increase to $35 and $45 per booth space. Please see the enclosed registration form.

**Your booths must be staffed from open to close, both days of the show.** To help beautify the show, we ask that you include at least three square feet of living plant material in your booth.

The Harvey County Extension Service, Master Gardeners Volunteers and the Dyck Arboretum of the Plains are not responsible for damage, lost/missing/stolen items or for accidents. We encourage exhibitors to have liability insurance. If you have further questions, please call me at (316) 284-6930.

Thank you,

Scott Eckert
K-State Research and Extension – Harvey County Director/Horticulture Agent
Located in Hesston, Kansas. exit Interstate 135 at Lincoln Blvd., exit 40.
35 miles north of Wichita or 60 miles south of Interstate 70/Salina, KS.
New Location for 2022: Dyck Arboretum of the Plains

Harvey County Home and Garden Show
2022 Registration
March 5 (8:30 a.m. – 5 p.m.) and March 6 (Noon – 5 p.m.)
Dyck Arboretum of the Plains
177 W. Hickory, Hesston KS

Name of Business ____________________________________________
Name of Business’ Event Coordinator __________________________
Mailing Address ____________________________________________
City _______________ State _______________ Zip _____________
Phone _______________ Email __________________________________
Website ___________________________________________________

Booth Registration
(Tables and chairs are your responsibility. We cannot offer mixed sized booth combination. Limit 2 booth spaces per exhibitor.)

<table>
<thead>
<tr>
<th>Booth Options</th>
<th>Price/Booth</th>
<th>Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8’ x 8’</td>
<td>$25</td>
<td>(limit 2)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>($35 after Feb 25th)</td>
<td></td>
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</tr>
<tr>
<td>10’ x 10’</td>
<td>$35</td>
<td>(limit 2)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>($45 after Feb 25th)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity</td>
<td>$5 (1 plugin)</td>
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</tbody>
</table>

Total Registration Fee ____________

Would you be willing to provide a door prize? If so, please specify the item for inclusion in our brochure.

________________________________________
Vendor Agreement

- Set up  
  Friday, March 4  
  1 p.m. – 6 p.m.  
  Special arrangements available by calling Scott Eckert.

- Tear down  
  Sunday, March 6  
  AFTER 5 p.m.  
  Monday, March 7  
  by appointment only

The Harvey County Home & Garden Show reserves the right to limit show participation to only approved businesses.

Exhibitor hereby releases the Harvey County Home & Garden Show, Dyck Arboretum of the Plains, and its sponsors from any claim for damage and injury to property or person in conjunction with Exhibitor’s participation in the show.

Exhibitor agrees that the Harvey County Home & Garden Show may include exhibitor’s name and products/services in advertising and promotional material.

Your booth MUST be staffed both days for the duration of the show, or you may not be invited back.

I have read and agreed with the above terms and conditions.

_________________                       __________________________________
Date                                                  Signature of Representative

Make Checks payable to Harvey County Master Gardeners.
Send check and booth registration form to:
  Harvey County Extension
  PO Box 583
  Newton KS 67114

If paying by Credit/Debit Card please complete this portion, or call (316) 284-6930 during business hours to pay by phone.
  Card Number: ________________________________
  Expiration date (mm/yy): __________
  Security code: __________
  Billing Zip Code: __________
  A payment receipt will be emailed.

K-State Research & Extension is an equal opportunity employer & provider.
K-State Research & Extension is committed to making its services, activities & programs accessible to all participants. If you have special requirements due to physical, vision or hearing disabilities, please contact Scott Eckert at 316-284-6930.